



Rio Salado Sportsman's Club, Inc. Policies and Procedures

Policy and Procedures # 13 – RSSC Scholarship Program

On August 15, 2007, the Board of Directors of the Rio Salado Sportsman's Club, Inc. established a Scholarship Program for the children of members. This Policy and Procedures outlines the application requirements, qualifications criteria, and procedures for the program.

1. The following criteria must be met:

- Parent (or legal guardian) must be a member of the RSSC.
- Applicant must be accepted at an accredited college by the time the Scholarship is awarded (a copy of the acceptance letter must be provided).
- Applicant must be a senior in high school (or home-school equivalent).
- Applicant must shoot competitively.

2. Selection Criteria:

The Rio Salado Sportsman's Club highly values education, participation in the shooting sports, and service to the Club. Consequently, all applications will be ranked using a point system. Points will be awarded according to the following:

- A. Ranking of a 1 to 2 page essay (topic to be determined each year by the Executive Board) [1st place – 4 points; 2nd place – 3 points; 3rd Place – 2 points; all other places – 1 point] Ranking will be based on both creativity and grammar.
- B. The Applicant is a competitive shooter – 2 points for each discipline (maximum: 4 Points.). The Applicant must have participated in at least three competitive shooting events in any discipline within the last 12 months to qualify. A competition must include scores and ranking.
- C. The Applicant performs service projects for the Range: 2 points for each 4 hours (or project) (maximum: 8 points) Projects must be approved in writing by the Range Manager, an Executive Board or Division Director. The Secretary will be notified of all projects and will maintain a record of completed projects. Projects must not benefit the applicant. For example, setting up targets for a match in which the applicant will participate, or doing tasks to earn funds to compete in matches, etc., do not count as a service project.
- D. Ties may be broken using criteria developed by the Scholarship Review Committee. Rankings may not be appealed. The Committee may select one or more winners, and the value of each scholarship, based on evaluation of the qualified applications received.

3. Scholarship Amount:

The amount of Scholarship will be determined by the Review Committee and Board, and is payable in one sum when the Scholarship(s) are awarded. Funds may be used for any directly related college expense. The Board may, and solely at its discretion, increase or decrease the amount.

4. Supplemental Information

- A. Scholarship criteria will be announced in January of each year in the *Ricochet*, in an E-Mail **Bang!**, on the Club's Web Page, and in notices posted around the range. Deadline for submission is March 31 of each year. The actual schedule of the scholarship process is attached.
- B. The President and two Board members (or volunteers) will be the Scholarship Review Committee. They will review the applications and will present the result to the Board. The scholarship will be awarded at the regularly scheduled Board of Directors meeting in April with a full presentation made at the Annual Members meeting the following January.
- C. Funds will be made out to the recipient and may be used for any directly related college expense.
- D. Applicants will complete the attached application form.

Approved by the Board of Directors: _____ 19 September, 2007
Secretary, RSSC Date

(09/19/07 ed. MAJ)

Amended by the Board of Directors: _____ 16 December, 2009
Secretary, RSSC Date

(12/28/09 ed. PMC)



Rio Salado Sportsman's Club, Inc. Scholarship Application Form

Name: _____ DOB: _____ Age: _____

Home Address: _____ City: _____

State: _____ ZIP _____

Parent's (or legal guardian) name: _____

Parent's (or legal guardian) Membership #: _____

High School: _____

Address: _____ City: _____ State: _____ ZIP _____

Current G.P.A.: _____ (attach copy)

Procedures: On a sheet of paper, write a one to two page essay on the designated topic. The essay should be printed or typed. Also, on a second sheet list up to three competitive shooting events you have participated in during the past year, and the name of an individual who can verify your participation (Score sheets or copies of record books may be attached in lieu of naming an individual.). In addition, list the Club Service Projects you have completed within the past year, listing dates, what you did, and the name of a person who can verify the project was performed.

Please attach a picture of yourself.

Questions concerning this scholarship can be directed to:

President
Rio Salado Sportsman's Club

Send your applications to the following address by March 31st.

Scholarship Review Committee
Rio Salado Sportsman's Club
3960 North Usery Pass Road
Mesa AZ 85207-9702

Applicant's Signature

Date



Scholarship Program

Timelines, Procedures and Responsibilities

1. December Executive Board Meeting
 - The Executive Board determines the topic for the application essay
2. December Board of Directors' Meeting
 - The President announces topic of Scholarship application essay
 - The Secretary writes an article for 1st Qtr issue of **Ricochet** to be published in January; writes a Scholarship Notice for Range bulletin Boards, writes notice for an email **Bang!**, and writes a notice for the Club's Web Page.
 - The President assigns the Range Manager to ensure the **Ricochet** has the Scholarship article, and notices are posted around the range on all bulletin boards.
3. January 1 – March 31.
 - Applications are accepted. The Range Manager gives the sealed applications to the President. The cut-off date is March 31. Postmarks will determine if the cutoff date is met.
4. March Board of Directors' Meeting
 - The President appoints an Application Review Committee (himself and 2 Board members or volunteers).
5. 1st two weeks in April
 - The Application Review Committee reviews applications.
6. April Board of Directors' Meeting
 - The President announces the winner(s).
 - The President notifies the winner(s).
 - The Secretary notifies the winner's school by letter.
7. Annual Members' Meeting in January
 - The winner(s) are presented with the scholarship check (may be just introduced to members at the Annual Meeting if the check is issued earlier).